



JERUSALEM COLLEGE OF ENGINEERING
(An Autonomous Institution & Affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL COMMITTEE

4-10-2024

MINUTES OF MEETING

The IQAC meeting for the Academic year 2024-25 was held on 30-9-2024 at 10.00 a.m in the Principal Champer.

Members Present:

NAME	DESIGNATION	POSITION	Sign
Dr. N. John Jebarathinam	Dean – IQAC/AAA	Chairman	
Dr. Ramesh S	Principal	Member	
Dr. R. Ramakrishnan	Registrar Incharge, Tamil Nadu Physical Education and Sports University	Member	
Mr. E. Karunanidhi	Industrialist	Member	
Dr. P. Anuradha	Dean - Academics	Member	
Dr. S. Ramakrishnan	Professor - JCE	Member	
Dr. V. Jamuna	Dean – Student Affairs	Member	
Dr. P. Gnanasivam	Dean – Industry Relations & TBI	Member	
Dr. S. Arun	Dean – Research and Development	Member	
Dr. K. Sundaramoorthy	Dean - Admissions & HOD – IT	Member	
Dr. Sheeja V Francis	Dean – Augmentation & HOD –ECE	Member	
Dr. J. Sofia Bobby	HOD-BME	Member	
Dr. M.S. Jeyalakshmi	HOD-AI&DS	Member	
Dr. R. Balaraman	HOD incharge - CE	Member	
Dr. Velmurugan A	HOD-CSE	Member	
Dr. Maya Eapen	HOD-CS&BS	Member	
Dr. S. Lilly Sheeba	HOD – Cyber Security	Member	
Dr. S. Vinod	HOD - EEE	Member	
Dr. S. Muthumani	HOD-MBA	Member	
Dr. P.K. Kishore Kumar	HOD – S&H	Member	
Mr. D. Kangeyan	Administrative Officer	Member	
Mr. R. Sivagnanam	Chief Librarian	Member	
Mr. Karthikeyan	Head – Placement and Training	Member	
Dr. P. Natarajan	Director of Physical Education	Member	
Mr. B. Arulkumar	NSS Coordinator	Member	
Mr. Baakiyalakshmi	Community Representative – Village Administrative Officer	Member	
Ms. D. Saranya	Student Representative	Member	
Mr. Surikutchi Satya Srinivasulu	Parent	Member	
Mr. S. Harish	Alumnus	Member	
Mr. V. Sudhakar	Coordinator - AAA	Member	
Dr. D. Parameswari	Associate Dean – AAA & HOD – AI&ML	Member- Secretary	

Following points were discussed:

Academic Activities

- The committee reviewed the progress of academic activities for the current semester.
- Departments were instructed to ensure completion of the syllabus as per the academic calendar.
- Emphasis was given on improving teaching-learning methods through ICT tools and student-centered learning.
- Faculty members were encouraged to organize guest lectures, seminars, and workshops for students.

Placement Activities

- The Training and Placement Officer presented the current placement status of final-year students.
- Discussion was held on strengthening placement training programs including aptitude tests, soft skills, and technical training.

Research Activities

- Faculty members were encouraged to publish research papers in reputed journals and conferences.
- The committee discussed the need to promote interdisciplinary research and collaborative projects.
- Faculty were advised to apply for funded research projects from government and private agencies.

Accreditation

- The IQAC reviewed the status of accreditation processes.
- Departments were instructed to maintain proper documentation related to academic, research, and extension activities.
- The committee emphasized continuous preparation for accreditation and quality improvement measures.

Examination and Results

- The committee reviewed the performance of students in the recent examinations.
- Departments were advised to analyze the results and identify areas where improvement is needed.
- Remedial classes and mentoring programs were suggested for students with poor performance.

Industry Relations

- The committee discussed strengthening collaboration with industries.

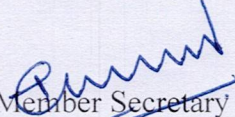
- Departments were encouraged to arrange industrial visits, internships, and guest lectures from industry experts.
- Efforts will be made to establish Memorandums of Understanding (MoUs) with industries for training and research collaboration.
- Dean industry relations informed that proposals submitted to MSME scheme.

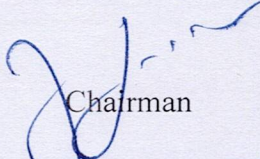
NBA Accreditation:

- Chairman informed that, we have planned to apply NBA for the departments CSE, BME, EEE and MBA for the forthcoming academic year.

AICTE Portal Submission:

- The Dean, IQAC, informed the members that the data entry for the EOA (Extension of Approval) submission in the AICTE web portal is in progress.
- The final submission is scheduled for 09.12.2024, after incorporating all required details.


Member Secretary


Chairman

Action Taken Report on Previous Meeting: 18-8-23

Dr. N. JOHN JEBARATHINAM
Professor, Dean IQAC & AAA
Jerusalem College of Engineering
Velachery Main Road, Narayanapuram,
Pallikaranai, Chennai-600 100.

Recommendation	Action Taken
NBA accreditation	Conducted a orientation session for NBA going departments CSE,BME and EEE. Initiated to prepare the NBA prequalifier.
Enhancing research culture .	Organized workshops on research methodology, IPR, and academic writing Received Three projects from MSME
Organization of FDP	FDP organized on “ CO,PO & PSO attainment in OBE” from 25/9/23 to 26/9/26
Contributions to Society	Awareness and career guidance programmes organized for school students

